



American Nuclear Society
Local Sections Committee

Local Sections Committee

The **Local Sections Committee (LSC)** shall be responsible for the proper conduct of the local sections. The committee shall cooperate with individuals and groups interested in the formation of sections, assisting them in the preparation of a petition, and in other organizational and operating procedures.

This committee shall be composed of not fewer than six (6) nor more than twelve (12) Fellows, Members, Students, Emeritus, or Honorary Life Members, each appointed to a three (3) year term, with the terms of approximately one-third (1/3) of the members expiring at the close of each Annual Meeting. In addition, the chair of each local section, or a representative designated by the chair, shall be an ex officio member of this committee. At least one appointed member of the committee shall be on the Board of Directors. At least one (1) of the appointed members shall be a student member. At least one (1) of the appointed members shall be a non-U.S. resident. A quorum shall consist of appointed and/or ex officio members equal to a majority of the appointed members.

Local Sections Committee members function as liaisons to local sections, providing a vital service for local sections and for ANS. Some of their responsibilities include:

- Be an advisor to the local section Chair on resolving issues or finding solutions
- Assist the local section Chair in succession planning
- Inform appropriate ANS staff and/or LSC members of important developments or problems at the local level
- Attend, and encourage representatives of the Sections/Branches to attend, the LSC meetings and workshops held at ANS national meetings
- Assist local sections/plant branches, as needed, by referring them to others (ANS staff, leaders of other Sections, etc.) for help with specific questions or problems
- When appropriate, make personal contact with local section/plant branch leaders to reinforce communications broadcast from the LSC



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Local Section Committee Position Descriptions

Chair

The ANS Local Section Committee (LSC) Chair mentors the LSC Vice-Chair on issues related to the LSC to ensure a strong network of ANS local sections and good representation at the national level.

At national meetings, the Chair with support from the ANS Staff Liaison and LSC Vice-Chair discusses LSC agenda items of interest, attend other ANS committee meetings (such as Membership, By-laws and Rules, Communications, Public Policy) to represent the LSC. The Chair facilitates local section issues through the LSC and ANS Board of Directors, as needed. The Chair must be able to attend both national meetings (Annual and Winter) or delegate the Vice-Chair to plan, coordinate, and facilitate the LSC.

During the year, the Chair works with the LSC Vice-Chair and the ANS program coordinators to ensure a good plan to strengthen local sections. This includes planning agenda items, participating in the LSC snapshot calls/webinars and working on other targeted LSC efforts. In general, the Chair must also work with Chairs from different local sections as needed to ensure a healthy interaction.

Vice-Chair

The ANS Local Section Committee (LSC) Vice-Chair works closely with the LSC-Chair on almost all issues related to the LSC to ensure a strong network of ANS local sections and good representation at the national level.

Since the Vice-Chair is also the incoming Chair, s/he must try to learn the workings of the committee during their term as the Vice-Chair. At national meetings the Vice-Chair helps discuss agenda items of interest, attend other ANS committee meetings (such as Membership, By-laws and Rules, Communications, Public Policy) to represent the LSC.

During the year, the Vice-Chair works with the LSC-Chair and the ANS program coordinators to ensure a good plan to strengthen local sections. This includes planning agenda items, participating in the LSC snapshot calls/webinars and working on other targeted LSC efforts. In general, the Vice-Chair must also work with Chairs from different local sections as needed to ensure a healthy interaction.



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LSC Liaisons

Local Sections Committee members function as liaisons to local sections, providing a vital service for local sections and for ANS. They put a personal element into communications between local sections/plant branches and the ANS Local Sections Committee (LSC). By devoting a few hours of time and sharing their genuine interest, liaisons can help build enthusiasm on the part of local section leaders – enthusiasm that helps build successful local sections and contributes to the strength of ANS.

The LSC has identified some liaison activities that are essential to the effective operation of local sections. In addition, the LSC has compiled a list of best practices that would make liaisons even more valuable to their assigned local sections. These essential activities and additional best practices are listed below. Liaisons are expected to carry out all essential activities and as many of the best practices as time and resources allow.

Essential Activities

- Maintain periodic contact with assigned local sections/plant branches to get an update on their recent activities, discuss upcoming ANS national events, and be sure they are aware that you are serving as their liaison to the LSC and ANS headquarters in case they should need information or assistance
- Coordinate with local section/plant branch Chairs to generate the Annual Report and ensure its timely submission to ANS headquarters
- Assist local sections/plant branches, as needed, by referring them to others (ANS staff, leaders of other sections, etc.) for help with specific questions or problems
- Serve as an advisor to assist the Local Section Chair with coordination of meeting and outreach activities, succession planning, revitalization efforts and the Local Sections Meritorious Award submission and review process
- Inform appropriate ANS staff and/or LSC members of important developments or problems at the local level



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Additional Best Practices

- Attend, and encourage representatives of the local sections/plant branches for which you are the liaison, to attend the LSC meetings and workshops held at ANS national meetings
- Encourage a current or future leader from your assigned local section/plant branch to attend an ANS national meeting
- Make follow-up contacts and take action, as necessary, with assigned local sections/plant branches, after information they request is provided to them by ANS staff or other LSC members
- When appropriate, make personal contact with local section/plant branch leaders to reinforce communications broadcast from the LSC
- Share best practices documented at LSC meetings or workshops at national meetings
- Consider joining those local sections to which you have liaison responsibility